

FLEPPC Education and Outreach Small Grants

Request for Proposals - FY 2003/2004

Proposal Due Date: March 15, 2004

Program Description and Eligibility

The Florida Exotic Pest Plant Council is soliciting grant proposals for non-native invasive plant education and outreach projects in the State of Florida. The intent of these grants is to provide funding to organizations or individuals who wish to educate the public about non-native invasive plants and their impacts. Proposals will be accepted from individuals, public or private nonprofit organizations, and academic institutions.

Evaluation Criteria

Award preference will be given to proposals that meet the following criteria:

- Involve a plant or plants listed on FLEPPC's 2003 List of Invasive Species (found on www.fleppc.org).
- Educational message will reach a large segment of the community.
- Includes partnerships (please specify type and degree of involvement for partner entities).
- Demonstrate matching funds or in-kind contributions.
- Increase local community awareness of non-native plants through local charettes, volunteer events, web site development, and distribution of educational materials.
- Assist local communities in developing area specific non-native plant control ordinances and programs.
- Heighten community awareness about non-native invasive plant identification, control and prevention.
- First time applicants and new projects, but repeat applicants will still be considered.

Application Instructions

Proposals must include the following:

- Title
- Short Project Summary (< 100 words)
- Project Description
 - Location - include name of county, city, a local map or area description (section, township, range), and letter of support from landowner.
 - Target plant(s)
 - Target audience
 - Method of implementation
 - Timeline for completion

- Summary of expected results
- An evaluation component that demonstrates success at reaching target audience
- Collaborative organizations and descriptions of their contributions (please include contact information for all partner organizations)
- Description of prior activities that may help applicant accomplish the project
- Total project costs, detailed budget that itemizes EPPC requested funds and matching funds, and budget narrative.
- Contact information, name of principal investigator and brief summary of qualifications.

General Information/ Selection Procedures

Proposal should be limited to 4 pages (10 point font minimum) not including maps or other graphic attachments.

Grants may not be used to fund capital expense items (sprayers, chain saws, machinery, herbicide) or to fund control or large-scale herbicide application activities.

Requests for funding should not exceed \$1000.00 and all funds awarded are to be used within 1 year of receipt.

The deadline for proposal submission is March 15, 2004.

The FLEPPC Education Committee will review all grants and award letters will be sent via electronic mail by May 1, 2004. After receiving the award letter, you have ten days to notify EPPC of your intent to accept the funding allotment. If full funding is not available, partial funding may be awarded.

A final report that includes copies of any educational materials created through the project should be submitted to the FLEPPC Education Committee within 90 days of project completion.

Applicant/organization must present a summary of results at the FLEPPC Annual meeting (poster or presentation) or provide a summary article for Wildland Weeds, the FLEPPC quarterly magazine. Please inform the EPPC Education Chair within 30 days of project completion whether you will be conducting a presentation or submitting an article.

Preferred method of proposal submission is via electronic mail. Please attach proposal as a document in Word, WordPerfect, Adobe Acrobat (.pdf) or rich text format. Send proposals via email, fax, or mail to:

Leesa Souto, Manager of Educational Programs
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